KID / DEL Introduction to project

KID DH2655   DEL DH2465

Björn Thuresson   **Åke Walldius**   **Henrik Blomgren**

thure@kth.se   aakew@kth.se   henrik.blomgren@indek.kth.se

What happens today?

- Q & A on the 1st deliverable
- Schedule for the project phase
- Final deliverables
- Supervisors
- Project planning
- Project presentations in retail
- Project presentations in med tech
- 1st project work session (if time)

Q & on the deliverable?

◻ Anything on the group deliverable?

◻ Anything on the individual DEL parts?

Schedule

Schedule cont.

- 30 sep   Project status update 1 and DEL assignment presentation
- GLs
- 4 nov   Projects status update 2
- GLs
- 13 nov   DEL update
- 27 nov   DEL update
- 9 dec   Project status update 3
- 16 dec   Final presentation

Final deliverable for KID/DEL

- Due Dec 16
- Final project report (approx 7-10 000 words, 20 pages + appendices)
- Web page presenting the project and the results
- Public presentation and demo

- More details on these later…

Supervisors

- Each group will have their own supervisor

- Notification in week 40

- 1 hour/ week for supervision

- You organize the format with your supervisor

- The supervisors are experienced researchers and practitioners. They are your coach, assistant, mentor or… Use them well and often!

- *Me, Henrik and Åke is of course always available as well*

Supervisors

- Rosa Gudjonsdottir

- Marie Sjölinder (from SICS)

- Eva Sjuve

- Hanna Hasselqvist

- Vygandas Simbelis (English)

Project planning 1/4

- Analyse the project description
    - What's the project about? Start formulating
    - What are the goals?

- What do you know, what do you need to know more of?

- What are prerequisites and what's up to you to define/ decide?

- What are the external resources (tech, personnel, etc)

- Initial risk analysis

Project planning 2/4

- Agree on a project leader – and give him/her the mandate!

- Agree on the initial work organisation: e.g. meeting formalities, sanctions, availability of work force, etc

- Activate the joint work/documentation area of your choice

Project planning 3/4

- Bring up the competence matrix

- Discuss on relevant roles in your project (based on your analysis)

- Do an initial responsibility matrix

Project planning 4/4

- Do the overview planning (all the way up to Dec 16, the latter half tentative)

- Set milestones

- Discuss and define relevant activities

- Turn activities -> tasks (particularly now for the initial ones)

- Initial dependencies between tasks and milestones

For the presentation next Sept 30

- What's the project about?

- Goals

- Prerequisites (external)

- Project group description and roles

- Planning: activities, tasks, dependencies, times, milestones, …

- Initial risk analysis

For the presentation next Sept 30

- All groups present for 10 mins + 10 mins discussion

- Be concrete and detailed

- If there are open questions, bring them up

Next time

- **Thurs Sept 24, 9-11 in VIC**
    - DEL GL
    - Nils-Göran Olve

- **Wed Sept 30, 8-10 in V11 + 10-12 DEL**
    - All groups present

    - DEL Assignments