

Printing information

The printing time is 5 working days and the printing process is following:

You submit the thesis as print ready (separate) PDF-files, one file for the "kappa" and one file for each article/paper. We will place a separator with a thumbgrip with roman numbers between every paper and we also make the cover since we have the template. If you wish to have a picture on the cover you send it as a PDF-, jpg- or tiff-file.

When you have submitted your files we will start by making a test print that will be ready the working day after we received your files. You collect the test print at our office.

When you have collected the test print you have to view it carefully and then make the changes that have to be made. After that you submit the new updated files to us. Note that you only send us the files that are changed/updated, and not all the files again. Then we will make you a new test print that you pick up the following working day. We continue with this procedure until you are satisfied and can approve a printed test print. (Tip! Name the new updated file for example "kappa_test 2", "Paper 1_test 2" etc. so that you don't mix up your files).

Note that we always make a new test print when you send us new files. We do this to ensure that the latest files/changes have been made and that everything looks good.

When you are satisfied with the final test print and approve it we complete the thesis within 5 working days. The printing time counts from the day after you have approved the test print.

Since it's hard to estimate exactly how much time you should set aside for the printing process (since it's hard to know how many test prints you will need and how much time you will need for proof reading and to make your corrections) we recommend that you submit your first files for printing at least 2 weeks before you want the thesis to be ready and printed. Then you have about 1 week for the test printing process, since 1 week is required to complete the printing. Usually about 2 test prints are needed so we recommend that you set aside at least one week for the test printing.

Please visit our website for more information, and don't hesitate to contact us if you have any further questions:

<http://www.us-ab.com/eng/index.php?c=tjanster&p=start#1-1>



www.us-ab.com
info@us-ab.com
+46(0)8-790 74 00